

# BEAVERTON POLICE DEPARTMENT

# GENERAL ORDER

NUMBER: 7.04.01  
SUBJECT: AUTHORIZED FIREARM, LESS LETHAL SHOTGUN  
EFFECTIVE: FEBRUARY 24, 2004  
REVIEW: FEBRUARY 2005, 2006, 2007, 2008, 2009

1. AUTHORIZED LESS LETHAL SHOTGUN. Authorized less lethal shotguns shall be Remington 12 gauge pump action with a minimum barrel length of 16 inches to a maximum barrel length of 20 inches and have a minimum magazine capacity of four (4) rounds of less lethal ammunition. All less lethal shotguns shall be loaded and unloaded in a safe, inconspicuous manner. Any less lethal shotgun in the possession of an officer will be secured at all times. Individual officers are responsible for ensuring the assigned less lethal shotgun is operable.

2. LESS LETHAL SHOTGUN ISSUANCE AND INSPECTION.

A. The officer will perform an administrative unload of the less lethal shotgun. The less lethal shotgun then will be inspected outside of any vehicle and building with less lethal ammunition removed from the magazine. The less lethal shotgun will be checked to ensure it is empty by opening the action.

B. The less lethal shotgun will be checked for cleanliness and functioning. No less lethal ammunition will be chambered when doing so.

C. If there is a functional problem with the less lethal shotgun or it needs cleaning, it will be returned to the officer in charge, along with a written explanation of the problem. The officer in charge will then issue the officer another less lethal shotgun if one is available. The officer in charge will then forward the information on the malfunction to the department armorer. The armorer will ensure the less lethal shotgun is repaired before it is returned to service.

D. After checking the less lethal shotgun, and prior to going into services, the officer will perform an administrative load of the less lethal shotgun and verify that the less lethal shotgun is patrol car ready (de-cocked, safety on, fully loaded, chamber empty).

3. AUTHORIZED LESS LETHAL AMMUNITION. All less lethal shotgun ammunition shall be provided by the department and will be CTS Supersock less lethal round.

4. LESS LETHAL SHOTGUN RECORDS AND MAINTENANCE. The serial number of each department owned less lethal shotgun will be entered into a log. Each less lethal shotgun will be checked once a month by a supervisor or his designee to ensure that the less lethal shotgun is clean, being properly cared for, and is functioning properly. A record will be maintained each time a less lethal shotgun is inspected or repaired. It will be the responsibility of a department armorer to ensure that these records are kept up to date.

5. LESS LETHAL SHOTGUN SAFETY. No person shall load or unload a less lethal shotgun while in the police building except when police action is required. The less lethal shotgun will always be pointed in a safe direction while being loaded or unloaded.

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Chief of Police

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Date